

**Government of Jammu and Kashmir**  
**Directorate of Agriculture, Kmr.**  
Lalmandi, Srinagar, J&K

**Minutes of the Monthly Review Meeting held under the Chairmanship of Director Agriculture Kashmir on 06-06-2020.**

A monthly meeting to review the progress under all sectors of Agriculture was held under the chairmanship of Mr. Altaf Ajaz Andrabi, Director Agriculture Kashmir on 06-06-2020 in the Meeting Hall of Directorate of Agriculture, Kashmir. All Joint Directors/ Divisional Heads/Chief Agriculture Officers and other concerned district level officers attend the meeting. The list of the participants is appended.

At the outset of the meeting the Director Agriculture Kashmir welcomed all the participants and enquired from them whether if any Government employee is suffering from Covid-19 and directed to observe all the SOP guidelines as have been advised by the Ministry of Home Affairs, GoI/UT of Jammu & Kashmir. He further enquired that sufficient quantity of PPE kits, masks and sanitizers must be made available to the field staff.

While initiating discussion on the agenda of the meeting as already circulated vide No. Agri/Dev-57/2020-21/440-80 dated 02-06-2020, all the CAOs/Controlling Officers/Scheme Heads were asked to submit annual compendium to the directorate for which the officers assured the Chair that the same shall be submitted within weeks time, however, CAO, Kupwara, Anantnag and Budgam submitted the compendium instantly. The compendium must have detailed information regarding achievements made under CSSs/Capex 2019-20 and different types of schemes alongwith Aadhar/registered mobile No. so that details of the beneficiaries would be documented for evaluating the benefits of the scheme for making an impact study under the scheme. The Chair directed the Joint Director Agriculture (Inputs)/Engineering and other scheme heads like Seed Production Officer/Potato Development Officer/Agrostologist/Floriculture Development Officer/Manager Padgampora, Farm to immediately submit the details of Farm Machineries purchased during the last five years with further requirements, if any.

It was also enjoined upon the participants to upload all the relevant information over the DBT portal for which the password shall be shared with the controlling officers by this Directorate for speedy uploading.

The Director reiterated that awareness be conducted for officials and farmers of each District regarding the Locust Invasion and the strategy as per protocol be put in place to deal with any emergency situation.

Various officers apprised the chair that the departmental infrastructure is poorly maintained in some of the districts for which funds are required for their upgradation and the chair advised to prepare DPRs for such works, maintenance/upgradation of the departmental assets as well as creating new such facilities.

The liabilities of 2019-20, if any, which could not be cleared during last year must be submitted to this directorate with full justification so as to apprise to the Government.

The different types of information as sought by this directorate in respect of Budget B-4 and other requirements, if any, have been submitted by all controlling officers instantly.

Since, submitting the salary bills through JK Payment System (Pay Manager) has been made compulsory for every DDO as such the details of all the employees including the Casual Labours has become necessary for disbursement of their wages, however, such claims must be entertained only against proper workdone.

The Chair also desired that pending Audit Inspection/OB items must be reconciled with the AGS office and a clearance certificate from the office must be obtained as higher authorities are pressing hard for it.

The Director enjoined upon every participant regarding the submission of stay list/AE list as per the already devised format besides sanctioned/Vacancy details of all the cadres so as to update this Directorate's data bank regularly.

The Chair further sought information from all the controlling officers regarding employees who have been appointed under SRO 202 and also directed to monitor as well as quantify their performance so that the working culture of the department is improved.

The Director Agriculture, Kashmir sought the status of KCC/PM-KISAN/PM-KMY Schemes for which some concerns were raised.

The Director asked that the status about PM-KISAN scheme must be shared with the Directorate immediately so that there is minimum of pendencies, the report regarding difficulties/deficiencies, if any, on account of crediting of amount in respect of farmers are covered under PM-KISAN be submitted to this Directorate immediately for appraisal of the higher authorities.

The copies of the Revenue Challans (FC-2) on account of the remittances as was due for the Kharif Seeds must be made available to the Joint Director Agriculture (Inputs) for posting against the Departmental Revenue Account. The Chair also enjoined upon the CAOs to submit the requirement of Rabi Seeds viz., Oilseeds, Oats, Vegetable Seeds, Wheat to the Joint Director Agriculture (Inputs) so that their arrangement is made in advance to be distributed among the farmers well in time.

The list of Self Help Groups/Crop cut experiment reports must be submitted, as early as possible. Besides, the status of Hi-Tech Polygreen Houses installed through JKHPMC, Ltd. at various places must be made available.

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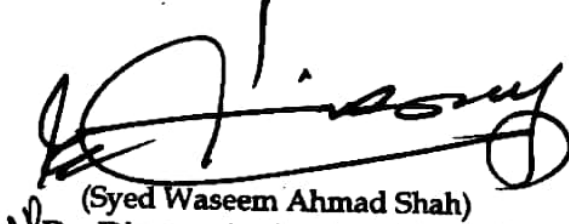
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The Chair also sought list of registered Bee Keepers alongwith the productions details so that the same is submitted to JKHPMC, Ltd. well in time for procurement.

The meeting ended with a vote of thanks to the chair.

  
(Syed Waseem Ahmad Shah)  
Dy. Director Agriculture (Central)  
Kashmir.

No: Agri/Dev-57/2020-21/659-701

Dated: 06 -06-2020

Copy to the:

- 1-5). Joint Director Agriculture, Inputs/ Extension/ Engineering/ Mushroom/ Director, Rakhs & Farms.
- 6-15). Chief Agriculture Officer, Anantnag/ Bandipora/ Baramulla/ Budgam/ Ganderbal/ Kulgam/ Kupwara/ Pulwama/ Shopian/ Srinagar.
- 16-32). Agriculture Chemist/Seed Pathologist/Mushroom Specialist/Floriculture Development Officer/ Agrostologist/Soil Survey Officer/Plant Protection Officer/Dy. Director Law Enforcement/ Deputy Director FTEC, Gbl/Seed Analyst/DSCO/ Potato Development Officer/ Seed Production Officer/ Manager S.M. Farm Padgampora/Executive Engineer Lal-Mandi Sgr/Accounts Officer/ Assistant Entomologist.
- 33). Resource Person, Soil Health Card Scheme, DoA-K.
- 34). Estates Officer, Directorate of Agriculture, Lalmandi Srinagar for Information and necessary action.
- 35). Pvt. Secretary to Director Agriculture, Kashmir for information.
- 36-40) I/C Information/ I.T/ Establishment/Development/ Accounts/Planning Sections Directorate of Agri., Lalmandi for inf. & necessary action.