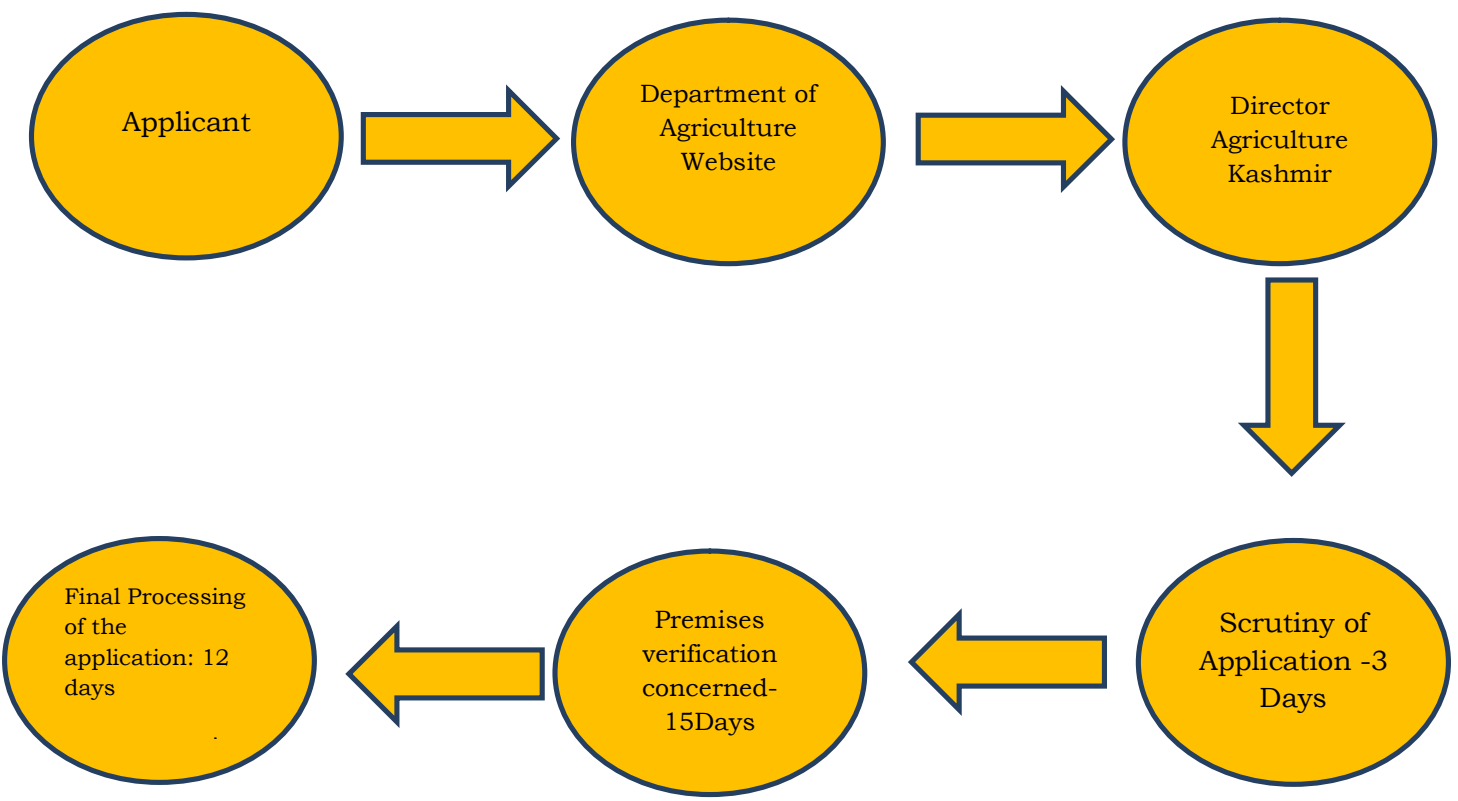


**Flow for certificate of Registration for manufacturing of Physical / Granulated Mixture of Macro & Micro Nutrient Fertilizers, Organic Fertilizers and Bio -Fertilizers**

- License (Documentation)**
- i. Application Form-D in duplicate
  - ii. Attested copy of Memorandum of article and association /Partnership deed/ Affidavit regarding Sole proprietor
  - iii. List of present Directors in case of Limited/ Pvt. Limited Company (Name & complete office & Residential address)
  - iv. Power of attorney / Resolution to a point responsible person U/C 24 of FCO 1985 to sign and submit the documents.
  - v. General affidavit by Competent person authorised by the resolution of the Firm / Partners / Proprietor himself along with photo and residential proof
  - vi. Affidavit of responsible person under clause 24 of FCO 1985 nominated by resolution of the Firm / Partners / Proprietor himself along with photo and residential proof
  - vii. Map of the factory and proof of the ownership / rent deed for that godown
  - viii. List of Lab, equipments under clause 21 A of FCO 1985
  - ix. Qualification proof of lab chemist
  - x. Registration Fee



Total Period for Issuance of License =30 Days

**EMBLEM  
FORM 'D'**  
*[See clause 14(2) and 18(1)]*  
**FORM OF APPLICATION TO OBTAIN A CERTIFICATE OF  
MANUFACTURE OF PHYSICAL/GRANULATED MIXTURE  
OF FERTILISER OR ORGANIC FERTILISER /BIOFERTILISER**

To  
The Registering Authority  
Place \_\_\_\_\_  
State of \_\_\_\_\_

- (1) Full name and address of the applicant:
- (2) Does the applicant possess the qualification prescribed by the State Government under sub-clause (1) of clause 14 of the Fertiliser (Control) Order, 1985.
- (3) Is the applicant a new comer? (Say 'Yes' or 'No')
- (4) Situation of the applicant's premises where physical/granulated mixture organicfertiliser/biofertiliser will be prepared:
- (5) Full particulars regarding specifications of the physical/granulated mixture offertilisers/organic fertiliser/biofertiliser for which the certificate is required and the raw materials used in making the mixture.
- (6) Full particulars of any other certificate of manufacture, if any, issued by any other Registering Authority;
- (7) How long has the applicant been carrying on the business of preparing physical/granulated mixture of fertilisers/organic fertiliser/biofertiliser/ mixture of micronutrient fertilisers?
- (8) Quantities of each physical/granulated mixture of fertilisers/mixture of micronutrientfertilisers/organic fertilisers/ biofertilisers (in tonnes) in my/ our possession on the date of the application and held at different addresses noted against each;
- (9)
  - (i) If the applicant has been carrying on the business of preparing physical/granulated mixtures of fertilisers/mixture of micronutrient fertilisers/organic fertiliser/ biofertiliser, give all particulars of such mixtures handled, the period and the place (s) at which the mixing of fertilisers was done;
  - (ii) Also give the quantities of physical/granulated fertiliser mixture organic

fertiliser/biofertiliser handled during the past calendar year;

(10) If the application is for renewal, indicate briefly why the original certificate could not be acted on within the period of its validity.

***Declaration***

(a) I have deposited the prescribed registration certificate fee/renewal fee.

(b) I/we declare that the information given above is true and correct to the best of my/our knowledge and belief, and no part there is false.

(c) I/we have carefully read the terms and conditions of the certificate of manufacture given in Form F appended to the Fertiliser (Control) Order, 1985 and agree to abide by them.

(d) I/we declare that the physical/granulated mixture/organic fertiliser/biofertiliser for which certificate of manufacture is applied for shall be prepared by me/us or by a person having such qualifications as may be prescribed by the State Government from time to time or by any other person under my/our direction, supervision and control or under the direction, supervision and control of person having the said qualification.

(e) I/we declare that the requisite laboratory facility specified by the Controller, under this Order is possessed by me/us.

*Name and address of applicant*

*in block letters:*

*Date:*

*Place:*

*Signature of applicant(s)*

**EMBLEM  
FORM 'F'**

**[See clause 15(2) and 18(2)]**

Book No. Certificate No.

Date of issue

Valid upto

**CERTIFICATE OF MANUFACTURE IN RESPECT OF  
PHYSICAL/GRANULATED MIXTURE/ORGANIC  
FERTILISER/BIOFERTILISER**

\_\_\_\_\_ (Name of Manufacturer) is hereby given the certificate for manufacture of the physical/granulated mixture/organic fertiliser/bio-fertiliser specified below subject to the terms and conditions of this certificate and to the provisions of the Fertiliser (Control) Order, 1985.

Full particulars of the granulated/physical Full address of the premises mixture of fertiliser, organic fertiliser/ where the mixture of fertiliser or biofertiliser mixture of micronutrient fertilisers, organic fertiliser/biofertiliser will be made

Date:

Registering Authority:

Seal:

State:

Renewed upto \_\_\_\_\_

Date:

Registering Authority:

Seal:

State:

***Terms and conditions of this certificate:***

(1) The holder of this certificate shall display the original thereof in a conspicuous place open to the public in a part of the principal's premises in which business of making the physical/granulated mixture/organic fertiliser/ bio fertiliser is carried on and also a copy of such certificate in similar manner in every other premises in which that business is carried on. the required number of copies of the certificate shall be obtained on payment of the fees thereof.

(2) the holder of this certificate shall not keep in the premises in which he carries on the business of making physical/granulated mixture of bio fertilisers/organic fertiliser in respect of which a certificate of registration has not been obtained under the Fertiliser (Control) Order, 1985.

(3) the holder of this certificate shall comply with the provisions of the Fertiliser (Control) Order, 1985 and the notification, order and direction, issued thereunder for the time being in force.

(4) the holder of the certificate shall report forth with to the Registering Authority any change in the premises specified in the certificate or any new premises in which he carried on the business of making physical/granulated mixture/organic fertiliser/biofertiliser and shall produce before the authority the original certificate and copies thereof so that necessary corrections may be made therein by that authority.

(5) the holder of this certificate shall ensure that the physical/granulated mixture/organic fertiliser/biofertiliser in respect of which a certificate of registration has been obtained is prepared by him or by a person having such qualifications, as may be prescribed by the State Government, from time to time or by any other person under the direction, supervision and control of the holder or the person having the said qualifications.

(6) the certificate and copies thereof, if any, will be machine numbered and delivered against the signature of the holder thereof or his agent on the carbon copy of the certificate which will be kept intact bound in the "Certificate Book" by each Registering Authority.